

**A meeting of the Watton-at-Stone Parish Council is to be held in the Community Hall  
on Tuesday 17<sup>th</sup> January 2012 at 1915**

**A G E N D A**

**1. Apologies for absence**

**2. Public participation**

**3. Chairman's/Clerk's Report**

**4. Declaration of Interests**

**5. Minutes of the last meeting**

**a) Acceptance**

- Minutes of the Parish Council meeting held on Tuesday 13<sup>th</sup> December 2011

**b) Review of actions**

- Sort out the locks and signage for the outside toilets N. Poulton/J. Meischke
- Compare the new Allotment lease with the previous lease I. Harris
- Contact parishes re interest in resurrecting the Inter Parish Conference J. Allsop
- Contact Groundwork Trust re regeneration of the bike ramp area J. Allsop
- Contact East Herts Council and Herts Tree Care J. Allsop
- Draft a response to the draft Drought Management Plan I. Knight
- Draft a response to the 2012 policing plan H. McCash
- Write parish new article re change of use of Community Hall external toilets J. Allsop

**c) Action points outstanding for more than two months**

- Type up the New Standing orders as amended and e-mail it to all Parish Councillors J. Allsop

**d) Action points resolved**

1. Contact Kath Sexton (CDA for Herts) requesting a press release re digital switchover J. Allsop
2. Inform Sports and Social Club of hire charge increase J. Allsop
3. Write to all contractors who quoted for work in 2012/13 J. Allsop
4. Renew Community Hall advert in Parish News J. Allsop
5. Renew SLCC membership J. Allsop
6. Upload planning application file onto the Watton-at-Stone website J. Allsop
7. E-mail Jonathan Hart re Great Innings play area J. Allsop
8. Erin Keenan (Rumball Sedgwick) re legal costs and the disbursement fees J. Allsop
9. Contact applicants willing to design a website banner D. Stock
10. Contact East Herts Council re payment of New Homes Bonus for 2010 and 2011 J. Allsop
11. Obtain quotation for tree roundel and metal supports M. Smith
12. Check to see if the Oak tree overhanging the MPPA has been pruned C. Dinnin
13. Write parish new article re Diamond Jubilee celebrations I. Knight
14. Write parish new article re planting on Lammas J. Allsop

**6. Planning**

**a) Planning Protocol**

**b) Applications**

None

**c) Decisions**

**i) 3, White House Close, 3/11/1647/FP**

Two storey side and single storey rear extensions

-East Herts Council permission granted

**ii) 46 Great Innings North (3/11/1898/FP)**

Conversion of garage to habitable accommodation

-East Herts Council permission granted

**7. Specific items**

- a) Queen's Diamond Jubilee celebrations - meeting held on 9<sup>th</sup> January 2012
- b) Great Innings play area
- c) Website banner
- d) Inter parish conference

## **8. Reports**

### **a) Sub-Committees**

#### **Budget & Finance**

- Monthly accounts
- 9-monthly statement of accounts for the Parish Council and Community Hall
- 9-monthly inspection of accounts
- Budget 2012/13
- Precept 2012/13

#### **Community Hall Trustees**

- Minutes and report on Trustees meeting held on 10<sup>th</sup> January 2012

#### **Recreation and Amenities Sub-Committee**

- Leaf clearance
- Floodlight
- Surface condition

#### **Environment**

- Lammas
  - Roundel of Elm Trees
  - Willow Tree
  - Groundwork Trust
- Trees on Sportsfield
  - T.P.O. application for Oak tree
  - Pruning of Oak tree overhanging M.P.P.A.
- Allotments

### **b) Routine Reports**

- i) Emergency escape lighting tests and manual alarm call tests
- i) Monthly village-report
- ii) Weekly sportsfield-report
- iii) Website
- iv) Website diary

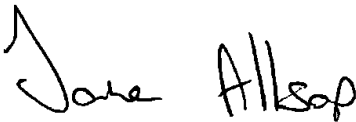
## **9. Correspondence received**

- a) Hertfordshire County Council re Update on Rural Community Broadband Fund
- b) Independent examination of Hertfordshire Mineral Waste Development Framework
- c) River Beane Restoration Association – request for donation from the Parish Council

## **10. Reports from other organisations**

## **11. Items for Parish News**

Signed



Clerk

Wednesday 11<sup>th</sup> January 2012